



Executive Committee Meeting Minutes

Meeting: Tuesday, 12th June 2018, commencing 10.00am
At the offices of the MPI, TSB Bank Tower, 147 Lambton Quay, Wellington.

Present: David Allan (Chairman), Richard Brake (Secretary), Anna Hicks, Michelle Lang, Stephen Allington, Mike Wilson.

By Phone: John Karlake, Nigel King.

Apologies: Jennifer Chappell, Victoria Hamilton.

Note: *Action Points in Italics*

Conduct during the meeting

The Chair reminded members that they should not put themselves at risk of any allegation of anti-competitive behaviour that could contravene the Commerce Act 1986. In particular, those present should not discuss prices, discounts or supply arrangements or any other matters that could be construed as lessening competition.

Apologies

The apologies were accepted.

Minutes

It was agreed that the minutes of the meeting held 27th March were true record.

Matters Arising

There were no matters arising other than those recorded on the agenda.

Correspondence

Significant correspondence received and sent includes:

- Much correspondence regarding AM/PM course; skills maintenance; FDA holds; US FSSRA, cat management strategy, etc
- Minutes of the last meeting circulated.
- Note from Nick Dymond that Natasha Watzdorf is taking over as petfood industry contact
- Membership application received from Bailey + Co Ltd (Becky Roest)
- Query from Eugene Bigham of Stuff regarding use of tuna in petfoods
- April Newsletter published 4th April
- Membership application from Maxowen Ltd (Ewen Yuan)
- Note from Al Baxter of Foodbowl regarding Drying workshop, circulated membership
- Email from GAPFA re FEDIAF senior dogs paper, circulated
- Email from Waipuna with change of conference manager
- Update from GAPFA received 17 April, circulated executive
- Offer of Mutton from Meatco Ltd liquidators, circulated membership
- Invitation to NZ Food Safety brand launch in Wellington, declined
- Calf processors agreement signed (including Apetiza)
- Draft US OMAR consultation received and circulated membership, no submission made
- Import/ export data received from Statistics NZ 27 April, summary circulated executive
- Exchange of correspondence with Helen Beattie prior to AVMAC meeting 02 May
- Enquiry re insect proteins from Dennis Hucker of Prescient Nutrition Ltd

- Note from GAPFA following conference call re dietary phosphorus in cats, circulated membership
- Exchange of correspondence re Labelling Guideline with John K & Michelle L
- Note from Echo Tan re changes in petfood China circulated membership
- Note from Jen Jamison re metrics of new AW Regs, conference call made
- GAPFA Factsheets finalised and added to website
- Draft Viet Nam OMAR consultation received and circulated membership , no submission made
- Minutes of the GAPFA Excom, circulated executive
- Enquiry from Belinda Castles of Consumer re petfood regulation
- May Newsletter published 25th May
- Enquiries re carbohydrate and preservatives (Paula Short & Justine Alley)
- Note regarding Thai fact-finding visit circulated membership
- Added a website page re petfood primary processors for linking to MPI AW app
- Note received re animal welfare regs implementation workshop, agreed to attend
- Translations ex Echo Tan, circulated membership and MPI Market Access
- Enquiry from Franklin Jiang, NZTE Guangzhou, circulated membership
- Confirmation from Duncan Hall re PFIAA conference.
- Notification from US PFI that their conference is confirmed for 17-19 September
- Market Data received ex AC Nielsen, circulated exec and posted to website
- Notification of ILG and AVMAC Meetings 12th July
- Query from The Panel (RNZ); why does canned petfood smell so good?

The correspondence was accepted

(moved Michelle Lang, seconded Dave Allan, carried unanimously)

Membership

Since the last meeting:

Full membership applications have been received from:

- Bailey & Co Ltd of Mangawhai (Becky Roest)
- Maxowen Ltd of Christchurch (Ewen Yuan)
- Pendarves Packing Ltd of Auckland (Alan Spencer)

Associate membership applications have been received from:

- Ixom Pty Ltd of Auckland (Bryce Tait)

We now have 110 members (66 Full members and 44 Associate members)

The website is up-to-date.

The membership applications were accepted.

(moved Mike Wilson, seconded Michelle Lang, carried unanimously)

Noted:

- David Allan retires from Real Pet Food Company Ltd, effective 13th July.
- Jennifer Chappell has been appointed NZ Country Manager, Nestle Purina Petcare
- Woof brand has appeared, *the Secretary will follow up with a membership suggestion*
- Bostock Chicken of Hawkes Bay have a product on the market, *the Secretary will follow up with a membership suggestion*
- Mark Russell is involved in a petfood manufacturing development in Taumaranui

Financials

The end of May bank statement is unavailable.

The finance report will be circulated as soon as available.

The Secretary to circulate.

Points to note:

- Legal fees of \$10 reduces the surplus to about \$7, which is about \$15 adverse

Audit not yet complete. Deadline is end of July.

The Secretary to follow up.

Internet banking to be organised

Dave to follow up

The Secretary to forward bank account details to Dave.

Subcommittee Reports

Primary Processing

- Updated am/pm course
Await advice from MPI / AsureQuality, although, it is understood that the ball is in AsureQuality's court – to be discussed at the PFISC meeting following
- Skills maintenance
Mostly complete. It is understood that Nick's Petfoods is outstanding. To be taken up with Peter Brown
- Animal Welfare Regs
New stock transport rules come into effect 1st October
Should be good for the industry
Page of petfood primary processors added to website to be linked in MPI's app
Workshop coming up on 18th June, Richard to attend
- Coming season
Calf processors agreement signed
Tallies, like last year, to be conveyed weekly to MPI
- M.Bovis
In the absence of the "restricted places" list, this is an issue for the industry
To be discussed at the PFISC meeting following.

Technical

- Labelling Guideline:
 - The update is in progress. Two conference calls have been had, the next scheduled for 19th June, which should finalise the draft, which will be circulated to the executive for further comment. It was agreed that NZVA will be consulted.
 - Preservatives
Following comments from some vets and its inclusion in the Australian standard, the recommendation to declare preservative e-numbers has been included in the updated Guideline
 - PetFast
Discussed with Helen Beattie
Contact details of AVA vet received from Duncan Hall
Richard to follow up with NZVA
 - GAPFA
Communication: Fact sheets complete are on our website with a link on the home page.
Trade: Work continues on the Model Veterinary Certificate. Communication between OIE and GAPFA is good. OIE have requested information on Avian Influenza mitigation, which will be circulated when received.
Nutrition: Issues with Phosphorus were circulated, discussions with AAFCO underway.
Next congress and executive meeting is confirmed for early October in Yokohama, The Secretary will attend
- China changes
Advice from NZTE China has been circulated regarding changes in petfood requirements in China – to be discussed with Market Access.

Relationships

- Cat Management Strategy
Invoice received. Await contact by Craig of Paw Justice
Richard to discuss with Victoria when she returns from leave
- NZ Companion Animal Council
The Council has called for nominations for board members.
Victoria to advise of changes
- Down Cow court case:
It was noted that the parties have pleaded guilty and sentencing is due 22 June, which could result in some press coverage
Richard to discuss with Victoria when she returns from leave.

Export Focus

- Nutritional issues / MPI-FDA Equivalence
Meeting between industry and Market Access confirmed for 3.30pm, later in the day
- MPI / FDA Equivalence
To be discussed later
- China changes
See above

AGM and Conference 2018

The Sudima is booked for Thursday 21st and Friday 22nd February 2019.

A note was circulated in the last Newsletter.

Costs for the next conference will be reviewed.

The Secretary will draft a “thought-starter” programme and circulate to the executive.

Executive members to return comments / suggestions

General Business

Euromonitor quote

Euromonitor have offered to provide market data for “other than key accounts”.

Richard to ask for a quote ad report back.

PFIAA

It was noted that the Pet Food Industry Association of Australia annual meeting is confirmed for 9th – 11th September in Sydney.

Michelle & John outlined that intended change in accreditation system for the Australian Standard.

There was no other General Business

Meeting Dates

Tuesday, 18th September 2018, at a venue to be advised.

The executive to convey to the Secretary their preference (MPI Wellington vs Auckland)

The following meeting will be Tuesday, 27th November 2018, at a venue to be advised.

Meeting closed at 12.18pm.

David Allan
Chairman

Richard Brake
Secretary