



Executive Committee Meeting Minutes

Meeting: Tuesday, 21st January 2020 commencing 10.00am.
Via Zoom.

Via Zoom: Mike Wilson (Chairman), Richard Brake (Secretary), Victoria Hamilton, Stephen Allington, Fred Hugues, John Karlake, Nigel King.

Apologies: Anna Hicks, Damien Fergus.

Note: *Action Points in Italics*

Conduct during the meeting

The Chair reminded members that they should not put themselves at risk of any allegation of anti-competitive behaviour that could contravene the Commerce Act 1986. In particular, those present should not discuss prices, discounts or supply arrangements or any other matters that could be construed as lessening competition.

Apologies

The apology was accepted.

Minutes

The minutes of the meeting held 26th November 2019 were approved as a true record.

Matters Arising / Action Points

There were no matters arising other than those recorded on the agenda.
Action Points recorded below.

Membership

Since the last meeting:

Full membership applications have been received from

- Pet-Nutrients New Zealand Ltd of Frasertown (Luke Cheung)
- Animals Like Us of Te Awanga (Rob Achten)
- King Country Pet Food Ltd of Taumaranui (Loius Buchanan)

Associate membership applications have been received from

- Wenger Manufacturing Inc. of Sabtha, Kansas, USA (Daniel Tramp)
- Canter Valley Processors Ltd of Sefton (Kathy Guard)
- Food Machinery, Imports and Servicing of Hamilton (Mike Hussey)
- Westlake Innovation Ltd of Christchurch (Jonathon Cox)

The Membership applications were accepted

Four members were struck off the membership register per resolution of the last meeting

- Pharmaceuticals NZ Ltd of Onehunga, Auckland (Robert Peng), and
- Origin 3 Petfood (Qingyuan) Ltd of Silverdale, Auckland (Karl Hansen).
- Biofume Ltd (Roger Cherry)
- Corsarii Petfoods Ltd (Loncey Clarke)

Noted:

- Nicks Petfoods Ltd has had their RMP de-registered and will be out of their secondary processing site (Wigram Petfood shop) within a couple of months.
- Grant Montgomerie has his business for sale and has asked that the link to the TradeMe listing be circulated amongst the membership.
- Noted that Ziwi Head Office has moved to new premises in Parnell, Auckland.

Financials

Final forecast circulated.

Points to note:

- Total surplus of \$47.7k favourable (\$38.3 favourable to budget). Up from the last forecast.
- All income lines favourable skewed by early receipt of sponsorship income (\$26.0 favourable)
- Expenses were 9.6 unfavourable due to meetings (\$8.7 adverse) and conference (\$11.1 adverse) due to deposit paid to JetPark and cievents charges

It was agreed that a further sum be transferred to a term deposit.

Nigel to investigate and report

Final spreadsheet has been sent to Ruth

Richard and Ruth to confer on MYOB

The draft budget was reviewed and it was agreed that a \$18.0 contingency be inserted to cover cost associated with the Nutrient Project

With that change the budget was accepted.

Moved Mike Wilson, seconded, Michelle Lang, carried unanimously.

Subcommittee Reports

Primary Processing

- Training/Am-Pm Course:
RMG have forward material to MPI Animal Product Group and we await their approval.
- Skills Maintenance.
The 2020 skills maintenance programme is scheduled to be an external assessment. This will be brought up at the PFISC meeting following. RMG Group may be able to provide this service. Anna has discussed with RMG Group.
The will be discussed at conference.
- Animal Welfare:
Schedule meetings will continue in 2020 with Richard attending the Chief Executives forum and Anna the Farm to processor forum
These matters will be discussed and the primary processors session of conference. Richard Wild from MPI will present. The session will include notes on the implementation of Welfare Standard 24.
- Welfare of horses:
A meeting is scheduled between Anna and representatives from NZ Thoroughbred Racing on 30th January to discuss horse animal welfare.
Anna to report at the next meeting
- Conference:
The primary processors session of conference is confirmed.

Export Focus

- China:
On agreement with MIA and the Seafood council as a result of the meeting held late October, the listings will be split into raw materials and retail-ready.
MPI have requested further expression of interest by 6th January, which is being reviewed at the moment. The Association is yet to receive the proposed list. *Richard to follow up.*
The raw materials list was sent to GACC late last week.
The retail-ready list to be submitted mid-February.

This will likely crowd the 24th Feb implementation date of the last OMAR so a further deferment Omar is likely.

Mara registrations are happening. Noted that some testing issues have arisen (fibre was mentioned) but it seems MARA are engaged in a solution.

- Korea

Webinar was held 27th November.

Issues remain regarding heat treatment (freeze-dried product) and with the uncertainty of domestic requirements. MPI Market Access is working on these issues. Discussion have been had with NZTE Korea and with Market Access, both will be at conference. *Richard to follow up.*

- Australia

No change with the IBDV situation in Australia. The new biosecurity regime is likely to remain in place for the long-term

- The Raw Material Nutrient Project

Richard has discussed with Julian Dirks.

No progress since.

Nigel, Mike & Richard to discuss further prior to conference

Import

- Class determinations

This remains a substantial issue for importers. The Association to prepare a paper to submit to ACVM

Richard to draft and discuss further with Michelle

- Import health Standard

MPI has published a draft update to the HIS. Submissions close 27th January. This has been circulated and some comments received regarding coatings, time/temp equivalence and implementation dates

Richard to finalise a submission in consultation with John and Michelle

Technical / GAPFA

- GAPFA Conference held in Mexico 29th – 31st October

Papers have been circulated.

Next ExCom meeting scheduled for 20th February

- Trade Facilitation workstream meeting was held 1.00a last Friday

Global Health Certificate work continues with discussions with OIE.

Proposals for further projects will be submitted to the excom for approval.

- Nutrition workstream telecon due late January

Dietetic Petfoods work is underway

Inorganic Phosphorus work is an issue and could be something to NZ's advantage

Diet and DCM remains a hot topic of conversation.

All minutes and comments are forwarded to Dave Thomas.

- Communications workstream

Most work this year will revolve around revamp of the website.

- The lamb vs ovine issue has been discussed at length, culminating in a paper that Richard will discuss "off the record" with Peter Brown and Karen Fountain (next week) before submitting to the Animal Products Group.

Relationships

- NZCAC

It was noted the new CEO has had a positive impact with the focus seeming to shift from regulatory matters towards a focus on "good life for animals".

Noted that toxoplasmosis and Maui dolphins is an issue

Noted that the survey to provide data for the "Companion Animals in New Zealand" report is due to commence later this year. *Victoria to update when dates are known*

AGM and Conference 2020

The draft conference programme was reviewed and some changes made.

Richard will finalise the programme over the next few days and publish.

Strategy and OGSM

No further comment

This will form part of the Chairman's report to the AGM.

General Business

There was no other General Business

Next meeting

The Annual General Meeting will be held 9.30am. Thursday 20th February in Auckland

The next executive committee meeting will be held 10.00, Tuesday, 21st March in Wellington followed by the PFISC meeting.

2020 meetings are scheduled for:

9th June in Wellington followed by the PFISC meeting

15th September in Wellington followed by the PFISC meeting

24th November in Wellington followed by the PFISC meeting

Meeting closed at 11.36am.

Richard Brake

Secretary